



Leadership in the Virtual World – and Beyond!

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The Events of 2020

- Start with having a _____ about the events of 2020
- Give each person a chance to _____, either with the whole group or by breaking out into smaller groups
- _____ discussions using your counseling center, faculty members, and even professional presenters with an expertise in civil discourse and politics
- Put plans in place to _____ to and _____ your student's responses to the election next week and what may follow – emphasize respect for each other's positions, feelings, hopes and fears

Building Your Leadership Program

- Meet your students where they _____ – how can you address their needs and situations?
- Actively engage the _____ and involve them in increasing participation
- Promote campus leadership _____ through advisors, departments, and staff
- _____ with other similar types of institutions, or those of geographical proximity, to conduct leadership and issue-oriented programming
- Promote campus _____ starting at new student orientation and with all on-boarding activities
- Create an _____ program
- Hold a leadership conference or retreat that _____, informs, and is interactive

- Use _____ events to bring exciting aspects to your trainings and programs
- Make leadership opportunities _____ to all students, regardless of involvement levels
- Make leadership _____, not just an unpaid job!
- Use incentives and _____, not rules, regulations, and punishments (books, gift cards, school benefits, special events)
- Build your leaders in the current, _____ world:
 - _____ appointments to get them talking and away from their screens
 - Do _____ by phone, text, social media, email, driving by, socially distanced _____
 - _____ sessions to help them find their strengths and areas for improvement – individual and intentional
 - Ask the quiet ones, the “wallflowers”, _____ for their thoughts, ideas, and involvement
 - Connect and build _____ with other groups on campus

Membership Invitation Program

- Ask faculty (or high school counselors for incoming students) to _____ students for certain types of clubs and orgs, or even specific groups like student government
- Send a _____ to the student letting them know they have been nominated and invite them to join
- Download a template at <https://bit.ly/3ovZYXD>

Retention: Teach Students How to Conduct Great Meetings

Great meetings are vital to the _____ of organizations and maintaining members!

- Have an _____, with a clear call to order.
- _____ on time
- _____ on time

Basic Agenda

Call to Order – Start of the meeting

Quorum – The number that must be present to hold a meeting

Reading of the Minutes – Record of the previous meeting

Officer Reports – Officers report on their activities, concerns, needs, etc.

Committee Reports – Committees report on their activities, concerns, needs, etc.

Old Business – Items left over from previous meetings

New Business – New items for consideration

Announcements – Information for the benefit of the organization

Adjournment – End of the meeting

- Stay on _____
- Get _____ from a lot of people
- Make _____ feel welcome with a greeter and practical interactions (icebreakers)
- Play _____ before and after the meeting
- Provide _____ time as much as possible, either as part of the meeting or after

Virtual Meetings and Events

- Provide an emergency _____ number for people to call if they cannot access the meeting
- Check all the _____ before you start:
 - Run an _____ check
 - Test your _____ and _____ sharing
 - Use an _____ cable for better internet connection
- Enable _____ controls to limit:

- _____ between participants
- The ability to _____ themselves
- _____ on slides
- _____
- Use the _____ room feature or password
- Suggest everyone keep their _____ on for accountability and personal connection
- Use _____ rooms for ice-breakers, work sessions, or focus groups
- Run _____ to help participants remain engaged
- Start the _____ by asking each person how they are doing and to find out what’s new
- Encourage students to use the chat feature to ask questions and offer _____ to others
- Use _____ features to be called on
- _____ the session so members who could not attend live can watch it later

Student Government and Role Questions

- “Best practices to engage SGA officers virtually and keep them motivated”
 - Get them actively involved on _____ and new _____
 - _____ them to students to get ideas and opinions on issues
 - Suggest they conduct virtual _____ and _____ with constituents
- “What should I do to fulfill my role?”
 - Look into your _____ documents – what do they say?
 - Ask your _____ what they would like for you to do
 - Connect with other campus leaders in a _____ role

- “What about changing constitution to meet demands of SGA?”
 - Examine current constitution for _____ procedures
 - Provide a section to handle _____ situations
 - Get _____ from various sectors of your campus community

Virtual Service Project Ideas

1. Birthday in a Box: <https://www.boxofballoons.org/b>
2. Community Clean-up: Keep America Beautiful: <https://kab.org>
3. EPA Guidelines for clean-up projects: <https://blog.marinedebris.noaa.gov/host-your-own-community-cleanup>
4. Operation Gratitude: <https://www.operationgratitude.com/>
5. Operation Gratitude | Beanie Babies: <https://www.operationgratitude.com/express-your-thanks-virtual/beanie-babies/>
6. Broadway Cares/Equity Fights Aids: <https://broadwaycares.org/>
7. Story Time Resources: <http://www.ala.org/alsc/virtual-storytime-services-resource-guide>
8. Absolutely Incredible Kid Day: <https://campfire.org/absolutely-incredible-kid-day>

A few more ideas...

- Create a wi-fi _____ in campus parking lots so students can connect and work from inside their own vehicle
- Encourage social _____ meet-ups:
 - Bring _____ to a park or section of campus and sit six feet apart
 - _____ for meetings and leadership sessions in on-campus parking or nearby churches, shopping centers that have not fully opened, or movie theaters
 - Create social distance zones on your campus by painting _____ six feet apart

- Get group pictures by using screen shots during meetings and events. Post to social media to show that your students are _____!