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## Association for the Promotion of Campus Activities

### Risk Management Leadership for Campus Organizations

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#### I. What is Risk Leadership?

**A. Risk Management** is the identification, assessment, and prioritization of risks followed by coordinated and economical application of resources to minimize, monitor, and control the probability and/or impact of unfortunate event or to maximize the realization of opportunities. The strategies to manage risk typically include transferring the risk to another party, avoiding the risk, reducing the negative effect or probability of the risk, or even accepting some or all of the potential or actual consequences of a particular risk. *(Source: Wikipedia)*

**B. Risk Leadership** is the proactive approach by campus organizations to conduct themselves in a manner conducive to a positive membership experience, attendance at an event, or interaction with the organization. It requires respect for others, appropriate conduct before, during, and after organizational meetings, events, and trips, and a desire for membership and/or participation in and/or with the organization to be an enjoyable part of one's educational experience. *(Source: Dave Kelly)*

**C. R** \_\_\_\_\_: What do we know to be true?

**I** \_\_\_\_\_: Who are we interested in protecting and serving as an organization?

**S** \_\_\_\_\_: What are we willing to give up?

**K** \_\_\_\_\_: What aspects of our organization can we keep without creating risk for our members, other students or the school?

**D. Areas of Risk for Clubs and Organizations**

1) \_\_\_\_\_ and use of \_\_\_\_\_  
beverages and illegal \_\_\_\_\_, including  
\_\_\_\_\_ that may be imposed for  
\_\_\_\_\_ and \_\_\_\_\_.

What should our clubs/organizations do to address this area?:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_

What should our clubs/organizations do to address this area?:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3) \_\_\_\_\_ abuse and \_\_\_\_\_

What should our clubs/organizations do to address this area?:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4) \_\_\_\_\_ and other \_\_\_\_\_

issues, including the possession and use of a \_\_\_\_\_ or  
other \_\_\_\_\_ or of an \_\_\_\_\_ device

What should our clubs/organizations do to address this area?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5) \_\_\_\_\_ to a destination outside of the area  
in which the institution is \_\_\_\_\_

What should our clubs/organizations do to address this area?: \_\_\_\_\_

\_\_\_\_\_

6) \_\_\_\_\_ at \_\_\_\_\_ and other events held by a \_\_\_\_\_

What should our clubs/organizations do to address this area?: \_\_\_\_\_

\_\_\_\_\_

7) Issues regarding persons with \_\_\_\_\_, including a review of applicable requirements of federal and state law, and any related policies of the institution, for providing reasonable \_\_\_\_\_ and \_\_\_\_\_ to address the needs of such students, including \_\_\_\_\_ to the activities of the organization.

What should our clubs/organizations do to address this area?: \_\_\_\_\_

8) Other issues:

\_\_\_\_\_

9) \_\_\_\_\_ by each student club and/or organization of a risk management \_\_\_\_\_.

**E. Development of a Risk Leadership Policy for Campus Organizations**

- 1) Must include \_\_\_\_\_ of the behavior or activity.
- 2) Must include a \_\_\_\_\_ approach to the topic exhibiting \_\_\_\_\_ conduct before an \_\_\_\_\_ situation arises.
- 3) Must include actions, \_\_\_\_\_, or notifications to be taken in the event of a policy violation, including potential \_\_\_\_\_ action of the offending member(s).
- 4) The Risk Management policy of every campus organization should be signed by every \_\_\_\_\_ and filed with the \_\_\_\_\_ of \_\_\_\_\_.